



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

General Position Information

Job Title: Cyber Threat Intelligence Analyst

Position Number: MI934

Position Grade: GS-11

Salary Range: \$66,216 - \$94,581 (not applicable for detailees)

Vacancy Open Period: 08/19/2021 – 09/03/2021

Position Type: Cadre, Detailee

Who May Apply: Internal ODNI Candidates, Detailees

Division: MI/NIMC

Duty Location: McLean, Virginia

Security Clearance: TS/SCI with CI Polygraph

Travel Required: 0-25% Travel

Relocation Expenses: For new ODNI detailees, reimbursement for relocation is discretionary based on availability of funds.

Job Interview Travel: Candidates from outside the Washington, D.C., area may be selected for a telephone, teleconference, or in-person interview. If selected for an in-person interview, any travel or lodging will be at the applicant's personal expense.

Position Information

This is an opportunity for:

- Internal candidates to fill a GS-11 cadre position.
- A Federal Government employee to serve on a two-year reimbursable detail assignment in the ODNI. The detail assignment may be extended an additional year if all parties agree.

Who May Apply

Current GS employees at the same grade or up to one grade below may apply.

For a cadre assignment:

- Current ODNI permanent cadre or one grade level below may apply.



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

For a detailee assignment:

- Current Federal Government employees. (Current GS employees at the same grade or up to one grade below may apply.)

Component Mission:

The Office of the Director of National Intelligence (ODNI) Deputy Director of Mission Integration (MI) serves as the Director of National Intelligence's (DNI) senior leader for intelligence integration across the IC enterprise. MI is responsible for ensuring customer outcomes by leading advances in collection and analysis that ensure the quality, timeliness, and utility of insights for the nation's decision-makers. Additionally, MI is responsible for increasing expertise and improving tradecraft at all levels through specialization, integration, and collaboration. MI is responsible for the strategic vision, direction, and planning to deliver a more integrated IC reflecting the collective wisdom of our collection and analytic components to advance, in support of the National Intelligence Managers, the Unifying Intelligence Strategies (UIS).

Major Duties and Responsibilities:

ODNI's Office of the Cyber Executive's (OCX) Analytic Integration Directorate (AI) is seeking an all-source analyst with exceptional tradecraft, critical thinking, and interpersonal skills to join our team in leading and integrating IC analysis of foreign cyber threats from government and non-state actors. OCX is committed to developing a diverse and inclusive workforce, values training and other development opportunities, and seeks personnel who can contribute analytic talent and other related expertise to our mission.

OCX provides an experienced and integrated voice for the IC on a national security cyber priorities and represents the IC in situations that warrant a National Security Council-directed unified coordination group. OCX provides direct support to the National Security Council and other cyber decisionmakers, offering opportunities to gain insight into the development of cyber policy, and works across the IC and other USG agencies, providing exposure to a broad range of USG activities and perspectives. Cyber is increasingly infused in all national security topics, which makes working at OCX an excellent opportunity for analysts with a background in regional or functional national security issues to gain expertise with the cyber threat mission and customer set by helping to integrate and improve information sharing in the US cyber community.

Through production and briefings, AI builds a common understanding of foreign cyber threats to US national interests that informs decision-making by federal cyber centers, departments and agencies, and policymakers. AI integrates information from the network defense, intelligence, and law enforcement communities; facilitates information sharing among departments and agencies; and produces current intelligence in a dynamic and collaborative environment that fosters growth and development. AI's goal is to tell the most important stories to a wide range of customers, and in doing so, make the cyber story approachable in a way that allows our customers to understand the significance of the information and identify opportunities to take action in the interests of US national security.

Develop and produce, under supervisor direction, defined finished intelligence products in support of United States (US) foreign policy and national security interests.

Build global situational awareness of significant cyber threat intelligence by independently identifying, researching, and assessing intelligence reporting.

Maintain awareness of current cyber intelligence issues and policymaker priorities.



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

Research and produce intelligence products that leverage multiple sources of information to set significant cyber threat reporting in context and highlight US response actions.

Coordinate with IC officers and federal cyber centers to gather insights into significant cyber threat reporting.

Build understanding of significant cyber threats for non-specialist customers by explaining activity and avoiding jargon.

Perform proactive community outreach and collaboration activities by planning and engaging in internal and external information sharing, fostering collaborative relationships with interagency partners, and communicating timely and relevant intelligence information.

Promote the sharing of information and knowledge from intelligence reports by effectively recognizing, valuing, building, and leveraging diverse and collaborative networks within ODNI, with other federal cyber centers, and across the IC.

Develop, and deliver oral briefings and written reports for ODNI leadership and senior internal and external customers on cyber intelligence activities and/or threats.

Attend internal and external training, seminars, or conferences on broad or more strategic subject areas.

Develop and continually expand personal knowledge of analytic tradecraft and cyber and technology issues.

Maintain contacts with counterparts in other IC organizations to keep abreast of current developments, resolve problems, eliminate duplication, and share information.

Mandatory Requirements:

Demonstrated ability to research, develop, and write high-quality analysis and briefings on key US foreign policy and national security objectives focused on a specific region or transnational issue for IC consumers and policymakers.

Strong oral and written communication skills, including the ability to clearly convey complex information and technical data.

Basic knowledge of IC policy and procedures and demonstrated knowledge of analytic tradecraft and ability to communicate intelligence information and judgments to generalists as well as specialists.

Demonstrated ability to work effectively both independently and in a team or collaborative environment.

Demonstrated ability to apply knowledge of ODNI, IC organizations, and relevant customer organizations or operations (e.g., military, policymakers, and law enforcement) to effectively translate their requirements and provide appropriate responses to meet customer needs.

Demonstrated ability to maintain and develop effective working relationships within the IC for exchanging information and promote information-sharing practices across the ODNI and IC.

Recognized analytic and critical thinking skills, including the ability to remain open-minded and change opinions on the basis of new information and requirements.

Creative problem-solving skills and initiative in carrying out mission responsibilities based on senior-level guidance in a fast paced environment.



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

Ability to brief counterparts and senior officials on current intelligence products, answer questions, and provide supporting information.

Demonstrated ability to provide analytical assessments under tight timelines, adjust priorities, and change focus quickly as demands change.

Desired:

Previous experience working as an analyst covering regional or cyber issues.

College or graduate school degree in international relations, computer science, or related areas is preferred.

Key Requirements and How to Apply

Internal ODNI Cadre Candidates must submit an application through the classified [JobsDNI](#) website.

For current employees who do not currently have access to internal systems, applications should be sent to either DNI-HR-HRM-TEAMD-Mailbox@cia.ic.gov (classified email system) or Recruitment_Teamd@dni.gov (unclassified email system).

Applicants experiencing technical issues may submit their application via email to either email system.

Applicants submitting via JWICS are requested to submit their materials to both aclaalb@dni.ic.gov (Alex A.) and BARRCON@dni.ic.gov (Kourtnei B.) in lieu of the group address above.

All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

CURRENT FEDERAL EMPLOYEES APPLYING FOR A DETAIL ASSIGNMENT:

Applicants from federal agencies within the Intelligence Community (IC) may be considered for this position as a reimbursable detailee, if endorsed by the employing agency. Applicants must have current TS/SCI clearances with polygraph or have the ability to obtain one. The ODNI does not conduct polygraphs or provide security clearances for detailees. ***Applicants from within the IC must submit an application through the classified IC Joint Duty Program website.***

Applicants from federal agencies outside the IC must provide:

- a. **WRITTEN ENDORSEMENT** from the employing agency concurring with the detail.
- b. **RESUME:** Applicants are encouraged to carefully review the vacancy announcement, particularly the MDRs, and construct their resume to highlight their most significant experience and qualifications relevant to this job opportunity.
- c. **PERFORMANCE EVALUATIONS:** Applicants are required to provide their two most recent performance evaluations. A justification is required in the cover letter if the applicant is unable to provide the two most recent evaluations.



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

- d. **VACANCY NUMBER:** Reference the vacancy number in the subject line of the email and on each document submitted.
- e. **CURRENT SF-50:** Federal Government employees must provide an SF-50, "Notification of Personnel Action" to verify current federal status, position, title, grade, and organization of record. Please disregard if you are not a Federal Government employee.
- f. **COVER LETTER:** Applicants must submit a cover letter as a supplement to the resume to elaborate on their qualifications and previous work performed.

WHERE TO SUBMIT: Applications should be sent to either DNI-HR-HRM-TEAMD-Mailbox@cia.ic.gov (classified email system) or Recruitment_Teamd@dni.gov (unclassified email system). Applicants submitting via JWICS are requested to submit their materials to both aclaalb@dni.ic.gov (Alex A.) and BARRCON@dni.ic.gov (Kourtnei B.) in lieu of the group address above. All attachments should be in Microsoft Word or Adobe PDF format.

Applications submitted through the classified email system should NOT contain classified information above the TS//SI//TK//NOFORN level.

All Applicants:

APPLICATION PACKAGES MUST CONTAIN ALL ITEMS LISTED ABOVE. AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR CONSIDERATION.

Your application MUST be received by midnight on the closing date of this announcement. Applications received after the closing date will NOT be eligible for consideration.

To verify receipt of your application package ONLY, you may call 703-275-3663.

What to Expect Next

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will be contacted ONLY if they have been selected for an interview.

Agency Contact Information

ODNI Recruitment; Phone: 703-275-3663; Email: Recruitment_TeamD@dni.gov

Other Information

The ODNI is an excepted service agency, therefore because this position is in the excepted service, it may not be filled by competitive appointment, and acceptance of the proposed appointment will take applicants in competitive service positions outside the competitive service while occupying the excepted service position.

The ODNI is an equal opportunity employer and abides by applicable employment laws and regulations.

REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES: The ODNI provides reasonable accommodations to otherwise qualified applicants with disabilities. IF YOU NEED A REASONABLE ACCOMMODATION for any part of the



OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

application and hiring process, please notify the Intelligence Community Equal Employment Opportunity and Diversity Office Representative by classified email at DNI_Reasonable_Accommodation_WMA@cia.ic.gov and DNI_Diversity_WMA@cia.ic.gov, by unclassified email at DNI_DRA@dni.gov, by telephone at 703-275-3900 or by FAX at 703-275-1217 . Your request for reasonable accommodation will be addressed on a case-by-case basis. **PLEASE DO NOT SUBMIT YOUR APPLICATION TO THE EEOD EMAIL ADDRESS. THIS EMAIL IS FOR REASONABLE ACCOMMODATION REQUESTS ONLY. PLEASE SUBMIT YOUR APPLICATION VIA THE EMAIL ADDRESS PROVIDED IN THE 'HOW TO APPLY' SECTION ABOVE.**